

**COURT STANDING ORDER
Standing Order No. AD-2-22**

Public Access to Records of the
Justice Courts of Angelina County, Texas

The Texas Public Information Act does not apply to the judiciary.

The purpose of this rule is to provide public access to information in the judiciary consistent with the mandates of the Texas Constitution that public interest are best served by open courts and by an independent judiciary.

IT IS ORDERED the following shall be the local rule of the Justice Courts of Angelina County, Texas, related to the request for the inspection and/or copies of records made or maintained by or for the courts in their regular course of business. *Pursuant to Sec. 27.061. RULES OF ADMINISTRATION, Texas Government Code.*

The Judge is the Custodian of Records not the Clerk(s)

Procedures for Obtaining Access to the inspection and/or copies of records made or maintained by or for the courts in their regular course of business.


- (1) All person(s) requesting to inspect or copy records made or maintain by or for the courts in their regular course of business shall submit a written request to the custodian of records (Judge) and according to the court's reasonable procedures and must include sufficient information to reasonably identify the record requested. The time for response does not begin to run until the referral is actually received by the custodian of records.
- (2) Request shall be submitted on the form provided by the court. The court form is located on the court's website or a copy may be obtained from the court's office. The request shall be submitted by postal mail, fax, in person, or electronically.

- (3) All electronic request shall be submitted through the court's web portal at www.angelinacounty.net . Electronic request will be accepted only if they are sent through the Public Information Request page web portal. Electronic record request not submitted through the web portal will be returned to be re-submitted through the web portal.
- (4) The request shall not be addressed to any other custodian of record or multiple custodians of record. Request not in compliance with this rule of the courts will be returned to the requestor for correction and re-submission.
- (5) Inspection and delivery of copies will be made as soon as practicable and not more than 14 days after actual receipt of a request to inspect or copy of a judicial record, if the record is available.
- (4) Delivery of requested records maybe forwarded via email, fax, in person, or postal service to a requestor who has prepaid the postage.

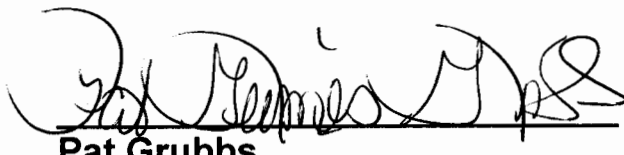
So Ordered, this the 28th day of November, 2022.




Billy S. Ball
Justice of the Peace, Pct One
Angelina County, Texas



Donnie Puckett
Justice of the Peace. Pct Two
Angelina County, Texas



Pat Grubbs
Justice of the Peace, Pct Three
Angelina County, Texas



Rodney Cheshire
Justice of the Peace, Pct Four
Angelina County, Texas